

City Council
February 3, 2025

A regular meeting of the Mayor and City Council of the City of Waxahachie was held at the Waxahachie Civic Center, 2000 Civic Center Lane, Meeting Rooms A and B, Waxahachie, Texas, on Monday, February 3, 2025 at 7:00 p.m.

Council Members Present: Billie Wallace, Mayor, Council Member Place 4
Chris Wright, Mayor Pro Tem, Council Member Place 3
Patrick Souter, Council Member Place 2
Travis Smith, Council Member Place 5

Council Member Absent: Tres Atkins, Council Member Place 1

Others Present: Michael Scott, City Manager
Albert Lawrence, Deputy City Manager
Terry Welch, City Attorney
Amber Villarreal, City Secretary

1. Call to Order

Mayor Billie Wallace called the meeting to order.

2. Invocation

3. Pledge of Allegiance and Texas Pledge of Allegiance

Pastor Bruce Zimmerman, Waxahachie Bible Church, gave the invocation. Mayor Wallace led the Pledge of Allegiance and the Texas Pledge of Allegiance.

4. Public Comments

Johnna Wallace, 3305 Sanger Creek Way, Waxahachie, Texas, expressed her safety concerns about the increasing issue of stray dogs in Waxahachie, highlighting the danger they pose to public safety and the lack of adequate shelter space for homeless animals. She advocated for a joint effort with neighboring cities to build a new shelter, emphasizing the financial and welfare benefits of sharing resources.

Darlene Miller, 240 Parks School House Road, Waxahachie, Texas, thanked Mayor Pro Tem Wright for attending recent Ellis County Pet Coalition meetings and touring Tri-City Animal Shelter, which highlighted the need for collaboration on animal welfare. Ms. Miller urged the City to consider a bond for a new shelter and encourages neighboring cities to potentially join the effort to address the current animal shelter crisis, especially with the SPCA pulling out of the county.

5. Consent Agenda

- a. Minutes of the City Council meeting of January 21, 2025
- b. Event application for Hachie Gras to be held March 1, 2025 in Downtown Waxahachie
- c. Event application for WDMA Downtown Shopping Strolls to be held March 15, June 14, August 9, November 15, and December 13, 2025

- d. Receive Waxahachie Police Department Racial Profiling Report for 2024
- e. Resolution to support First Responders Mental Health Program Grant Funding Year Three Application

RESOLUTION NO. 1374

A RESOLUTION OF THE CITY OF WAXAHACHIE TO OPERATE THE “FIRST RESPONDERS MENTAL HEALTH PROGRAM” FOR THE FISCAL YEAR 2025

Action:

Chris Wright moved to approve all items on the Consent Agenda, as presented, and authorize the City Manager and/or Mayor to execute all associated documents as necessary. Motion was seconded by Patrick Souter and carried unanimously (4-0).

6. Introduce Honorary Council Member

Council Member Patrick Souter introduced Wally Mendez as the February Honorary Council Member. Mr. Mendez has dedicated over 25 years of service to the City of Waxahachie, contributing to the growth and development of the community. He started his career in the Utilities Department before transitioning to the Parks Department. In 2007, Wally took on the role of a newly created position aimed at revitalizing and supporting the heart of Waxahachie’s downtown area.

Over the years, Wally has played a key role in organizing numerous downtown events, including the Texas Country Reporter Festival and the Cinco de Mayo celebration, for which he is a founding committee member. His efforts have been integral in bringing these vibrant events to life, helping to foster a strong sense of community and pride in the city. Wally was honored with the Chamber of Commerce Leadership Waxahachie Award in 2016 and received the Exemplary Service Award from the Waxahachie Police Department in 2022.

Outside of his work with the city, Wally enjoys spending time with his family and friends. He’s an avid golfer, enjoys traveling, and loves watching sports (a faithful three-generation Dallas Cowboys fan).

Wally’s dedication to his family, his work, and the City of Waxahachie has made him a respected and cherished member of the community.

7. Present Proclamation recognizing the 100th Anniversary of the Waxahachie Lions Club

Mayor Pro Tem Chris Wright presented the proclamation recognizing the 100th Anniversary of the Waxahachie Lions Club.

8. Public Hearing on reauthorizing the guidelines and criteria (policy) for governing Economic Development

Gumaro Martinez, Executive Director of Parks and Leisure Services, explained that the State requires the City Council to review and revise, if needed, the City's policy for governing economic development incentives every two years. He noted the policy was updated with several changes in 2021 and, after review, does not recommend any changes for the current policy.

Mayor Wallace opened the Public Hearing at approximately 7:22 p.m.

There being no others to speak for or against reauthorizing the guidelines and criteria (policy) for governing Economic Development, Mayor Wallace closed the Public Hearing at approximately 7:22 p.m.

9. Consider proposed Resolution reauthorizing the guidelines and criteria (policy) for governing Economic Development

RESOLUTION NO. 1375

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WAXAHACHIE, TEXAS, ADOPTING A COMPREHENSIVE POLICY OF GUIDELINES AND CRITERIA FOR GOVERNING ECONOMIC DEVELOPMENT INCENTIVES, INCLUDING TAX ABATEMENT AGREEMENTS, WITHIN THE CITY OF WAXAHACHIE AND ITS EXTRATERRITORIAL JURISDICTION.

Action:

Travis Smith moved to approve a Resolution reauthorizing the guidelines and criteria for governing economic development incentives. Motion was seconded by Patrick Souter and carried unanimously (4-0).

10. Consider service contract with Andale Construction, Inc. for concrete resurfacing product

Justin Stoker, Senior Director of Public Works and Engineering, presented the Item and requested approval to authorize a service contract with Andale Construction, Inc. for the application of Oxcon, a concrete resurfacing product in an amount not to exceed of \$276,794, plus a contingency of \$13,840.

The application of Oxcon, a concrete resurfacing product, will protect and extend the life of concrete roads. Oxcon is a Polymer Composite Micro Overlay (PCMO) specifically designed to repair deterioration such as spalling, scaling, and disintegration. It is a cost-effective solution that reduces construction time and community intrusion compared to full reconstruction projects. This project includes Gingerbread Lane, starting in the concrete section north of Village Gate Drive, and ending at the I-35E Service Road.

Andale Construction, Inc. is the only provider of the Oxcon product in Texas. This contract will be issued as a sole source contract.

Action:

Patrick Souter moved to authorize a contract with Andale Construction, Inc. for the application of a concrete resurfacing product in an amount not to exceed \$276,794 plus a contingency of \$13,840 and authorize the City Manager to execute all necessary documents. Motion was seconded by Travis Smith and carried unanimously (4-0).

11. Consider service contract with Donelson Construction Company, LLC for asphalt pavement preservation

Mr. Stoker presented the Item and requested approval of a contract with Donelson Construction Company, LLC for the application of Pressure Pave, an asphalt pavement preservation product, in an amount not to exceed \$750,000.

Pressure Pave is a cost-effective solution that pressure-injects a crack sealant into asphalt pavement while applying a durable thin overlay. Donelson is a sole-source provider for the Pressure Pave product.

This project consists of applying Pressure Pave to the following asphalt streets:

W. University Ave	from	Sycamore St	to	Marvin Ave
Williams St	from	Oldham Ave	to	Richmond Ln
Wyatt St	from	MLK Jr Blvd	to	Peters St
Oneida St	from	Perry St	to	Jefferson St
Jefferson St	from	Clift St	to	Getzendaner Ave
Gingerbread Ln	from	508 Gingerbread	to	Bus US 287
Village Green Ct	from	Gingerbread Ln	to	Cul-de-sac
Village Gate Dr	from	IH-35 Frontage	to	Cul-de-sac

Action:

Patrick Souter moved to authorize a contract with Donelson Construction Company, LLC, for the application of an asphalt preservation product in an amount not to exceed \$750,000, and authorize the City Manager to execute all necessary documents. Motion was seconded by Chris Wright and carried unanimously (4-0).

12. Consider proposed Ordinance ordering an election to be held for the purpose of electing At-Large Council Members Places 4 and 5, providing for the filing of applications for official ballots for said elections; designating the Elections Judge and providing for clerical personnel for said elections; designating the time and place of said elections; designating the polling location(s) for said election; and providing for a run-off election, if needed; and providing for an effective date

City Secretary Amber Villarreal presented the Item and requested approval of a proposed Ordinance ordering an election to be held May 3, 2025.

In the general election, At-Large Council Member Places 4 and 5 will be on the ballot this year. This election will be held as a county-wide election with multiple vote centers located throughout Ellis County. Eligible voters will be able to cast their ballot at any of the vote center locations, not

just the locations within Waxahachie. Draft exhibits are pending finalization by the Elections Administrator. Once all filing and withdrawing deadlines have passed, a Joint Election Services Contract with Ellis County will be presented to City Council for approval.

ORDINANCE NO. 3598

AN ORDINANCE ORDERING AN ELECTION TO BE HELD FOR THE PURPOSE OF ELECTING AT-LARGE COUNCIL MEMBER PLACES 4 AND 5; PROVIDING FOR THE FILING OF APPLICATIONS FOR OFFICIAL BALLOTS FOR SAID ELECTIONS; DESIGNATING THE ELECTIONS JUDGE AND PROVIDING FOR CLERICAL PERSONNEL FOR SAID ELECTIONS; DESIGNATING THE TIME AND PLACE OF SAID ELECTION; DESIGNATING THE POLLING LOCATION(S) FOR SAID ELECTION; AND PROVIDING FOR A RUN-OFF ELECTION, IF NEEDED; AND PROVIDING FOR AN EFFECTIVE DATE.

Action:

Travis Smith moved to approve an Ordinance ordering the May 3, 2025 General Election as presented. Motion was seconded by Patrick Souter and carried unanimously (4-0).

13. Hear update of activities at Sims Library

Jen Graf, Library Director, Sarah Lucero, and Elias Carreon presented an update of activities at Sims Library. The Nicholas P. Sims Library & Lyceum had an outstanding year in 2023-2024, with significant growth in patron engagement and services. Patrons saved over \$8.6 million by borrowing materials, Wi-Fi usage surged by 138%, and circulation increased by 5.5%. A new coding database, Fiero Code, led to national competition successes for library patrons. The bookmobile program flourished, boosting attendance by 142%, and school-aged program participation rose by 90%. The library was nominated for the prestigious National Medal for Museum and Library Service. Future goals include enhanced programs for children with special needs, improved staff training, and a more streamlined social media presence.

Council Member Smith encouraged partnering with the Waxahachie Independent School District. Council Members thanked the Sims Library staff for their efforts.

14. Comments by Mayor, City Council, City Attorney and City Manager

Deputy City Manager Albert Lawrence introduced and welcomed Dustin Deel, Director of Administrative Services.

Council Member Travis Smith congratulated the Waxahachie Lions Club for their 100th anniversary and praised the Sims Library staff for their work engaging the community.

Council Member Patrick Souter thanked Wally Mendez for serving as the Honorary Council Member, noting he is an incredible resource to Waxahachie. Mr. Souter praised the Sims Library staff for their engagement with the community and he acknowledged the dedicated work and passion of the Ellis County Pet Coalition. He expressed the need to focus on animal issues for the public health and safety of our citizens.

Mayor Pro Tem Chris Wright acknowledged and thanked the Utilities Department workers who were out in challenging weather, repairing a sewer line on Water Street. Mr. Wright highlighted the success of the Pet Coalition meeting, noting its large turnout and active participation, and emphasize the importance of continuing the effort. He also praised the library staff for their ongoing excellent work. Mayor Pro Tem Wright recognized Wally Mendez's impact in the city and congratulated the Police Department award winners for their life-saving actions, acknowledging the difficult work they do and the often-unseen contributions of officers.

City Manager Michael Scott expressed his appreciation for the positive comments about staff.

Mayor Billie Wallace echoed all Council comments.

15. Adjourn

There being no further business, the meeting adjourned at 7:52 p.m.

Respectfully submitted,

Amber Villarreal
City Secretary